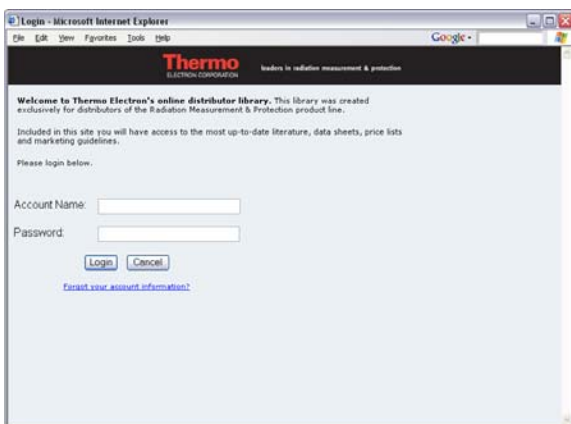


# Online Distributor Library Instruction Sheet

Your guide to accessing Thermo Electron's marketing materials



You will receive an email with a link to the login page:

<http://www.thermo.com/rmp>

This email also has your Account Name and Password. Enter these on the login page and click "Login".

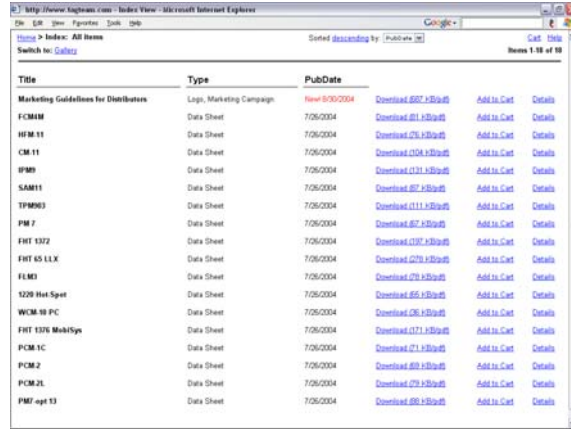
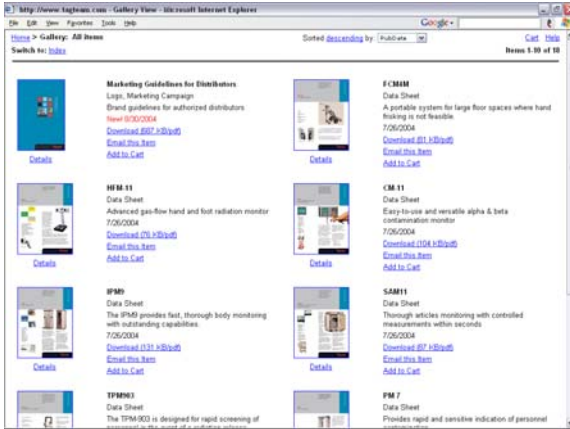


On the Welcome page you search for materials using the available zones and drop-down menus. Select a zone to search for materials in that division. Use the Type menu to view a specific type of material.

You may also enter keywords to search for a specific topic.

Example: Zone - Contamination Datasheets  
Type - Any  
Keywords - Hot-Spot

Click on Gallery or Index to view materials.



Clicking on Gallery presents a visual preview of each item. The title, type of material, and a brief description of the item are displayed beside each preview.

Clicking on Index will present a listing of materials. The title, type of material, and publication date of the item are displayed.

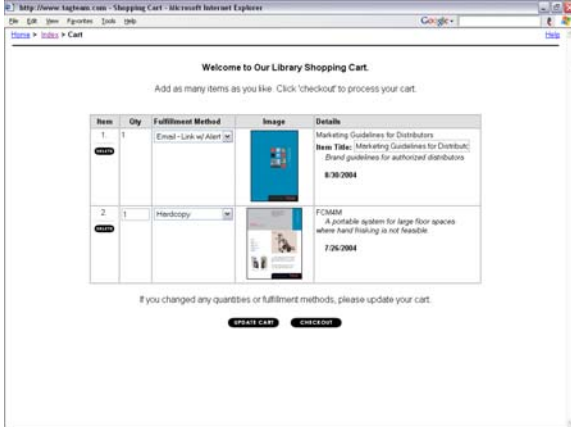
Click on "Details" to view more information about the item. Additionally, you can Download, Add to Cart, or Email the item from these views. To access the cart, click on Cart in the top right corner.



Clicking on Details will enhance the preview image as well as provide further information about your selection.

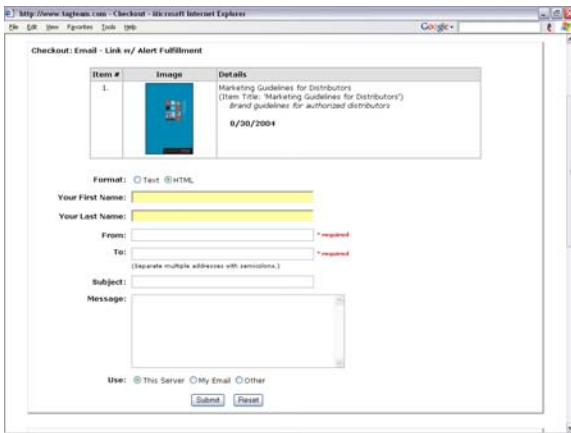
From this view you can Download the file, Email the file (or a link to the file) or add the item to your cart to order a hardcopy.

If the item has related materials, links to those items will appear as "See Also" information.



Any items you add to your cart are presented in the cart. Choose the fulfillment method for each item in the cart. Adjust the quantity desired of any Hardcopy items.

Click on Checkout.

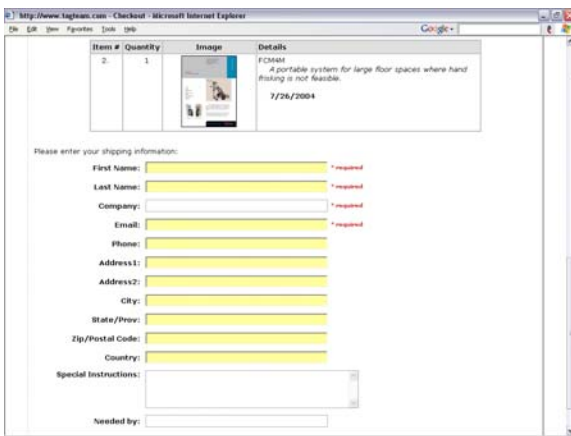


For Email items, you are required to supply a recipient email and your email. You may also fill in the other fields, including your own subject and message.

**Email – Attachment** will send the file to the recipient.

**Email – Link w/ Alert** will send a link to the recipient. When your recipient clicks on the link, you will be notified via email.

**Email – Link** will send a link to the recipient to access the file.



For Hardcopy items your profile will fill out the fields for you. If you do not have a profile you will need to supply at least your first and last name, your company, and your email address.

In addition you can provide special instructions for shipping as well as a “Needed By” date.

For more information contact:

Jennifer Miller  
 Thermo Electron Corporation  
[jennifer.miller@thermo.com](mailto:jennifer.miller@thermo.com)  
 (505) 428-3534 phone  
 (505) 428-3535 fax